

BIDDER NAME: _____



INVITATION TO BID

Appointment of a Service Provider for the Design, Development, Implementation and Support of an Integrated Licensing Management System for Boxing South Africa.

NOTE TO BIDDERS

PLEASE CAREFULLY READ THIS DOCUMENT, COMPLETE WHERE REQUIRED, INITIAL EACH PAGE AND SIGN IN FULL AT THE END. FAILURE TO COMPLY MAY RESULT IN DISQUALIFICATION

BIDDER NAME: _____

BID NUMBER: (12/2026/2027)
CLOSING DATE: 15 JULY 2026
CLOSING TIME: 16:00

KEY DATES AT A GLANCE

Item	Details
Online Briefing Session	07 July 2026 @ 12:00
Submission Deadline	15 July 2026 – 16:00 (SAST)
Email Submissions To	vhutshilo@boxingsa.co.za
Enquiries / Contact	012 765 9600 vhutshilo@boxingsa.co.za

SECTION 1: INVITATION TO BID & BACKGROUND

1. Purpose

Boxing South Africa (BSA), established in terms of the Boxing Act No. 11 of 2001 and listed as a Schedule 3A public entity under the Public Finance Management Act (PFMA), hereby invites experienced, qualified, and accredited ICT service providers to submit comprehensive proposals for:

- the design,
- configuration,
- data migration,
- implementation, and
- long-term support

of an Integrated Licensing Management System.

This project constitutes Phase 1 of a broader, long-term Integrated Boxing Management Platform.

BIDDER NAME: _____

2. Current State and Background

BSA currently manages licensing through fragmented manual processes and an outdated, decentralised digital environment. This environment results in severe operational bottlenecks, including:

- Extreme delays in processing annual applicant licensing.
- Minimal audit trails and lack of standardized oversight.
- Inconsistent, duplicated, and unverified data profiles.
- Complete lack of real-time operational visibility and executive reporting.

3. Primary Objectives

The objective of this deployment is to modernise BSA's core regulatory environment through a unified, secure, cloud-based platform that will:

- Digitise and automate the end-to-end licensing lifecycle, from application through to issuance.
- Enforce legislative and regulatory compliance through robust data governance controls.
- Centralise all stakeholder information into a single, reliable source of truth.
- Integrate modern payment gateways to enable automated financial reconciliation.
- Provide management with real-time operational insights and analytics.
- Generate secure, fraud-resistant, and instantly verifiable digital licences.

SECTION 2: DELIVERABLES & DETAILED SCOPE OF WORK

The successful service provider will be required to deliver an end-to-end turnkey software solution covering the following functional pillars:

1. Functional Modules Required

1.1 Stakeholder Profile Management:

- Self-service registration portal with One-Time Pin (OTP) identity verification.
- Dynamic, rule-based profiling categorized by industry roles (e.g., Boxers, Promoters, Managers, Trainers, Officials).

BIDDER NAME: _____

1.2 Licensing Lifecycle Automation:

- Online application submittals, automatic renewals, and status tracking.
- Configurable, multi-tiered digital approval workflows routing through compliance structures directly to the Board.
-

1.3 Secure Document Management:

- Encrypted, cloud-optimized upload and storage architecture.
- Automated document validation engine with built-in expiry tracking and early-warning alerts.
- Real-time regulatory lockout and automated suspension triggered by non-compliance.

1.4 Payment Gateway & Reconciliation:

- API integration with recognised local payment processors (e.g., Netcash, PayFast, PayGate).
- Automated reconciliation reports mapped to licence applications.

1.5 License Generation & Anti-Fraud Verification:

- Dynamic generation of secure, tamper-proof PDF licenses (Certificate of Registration).
- QR code integration for instant verification.

1.6 Analytics, Reporting & System Administration:

- Interactive, live operational dashboards for management.
- Granular Role-Based Access Control (RBAC), Multi-Factor Authentication (MFA), and a comprehensive, unalterable system audit log.

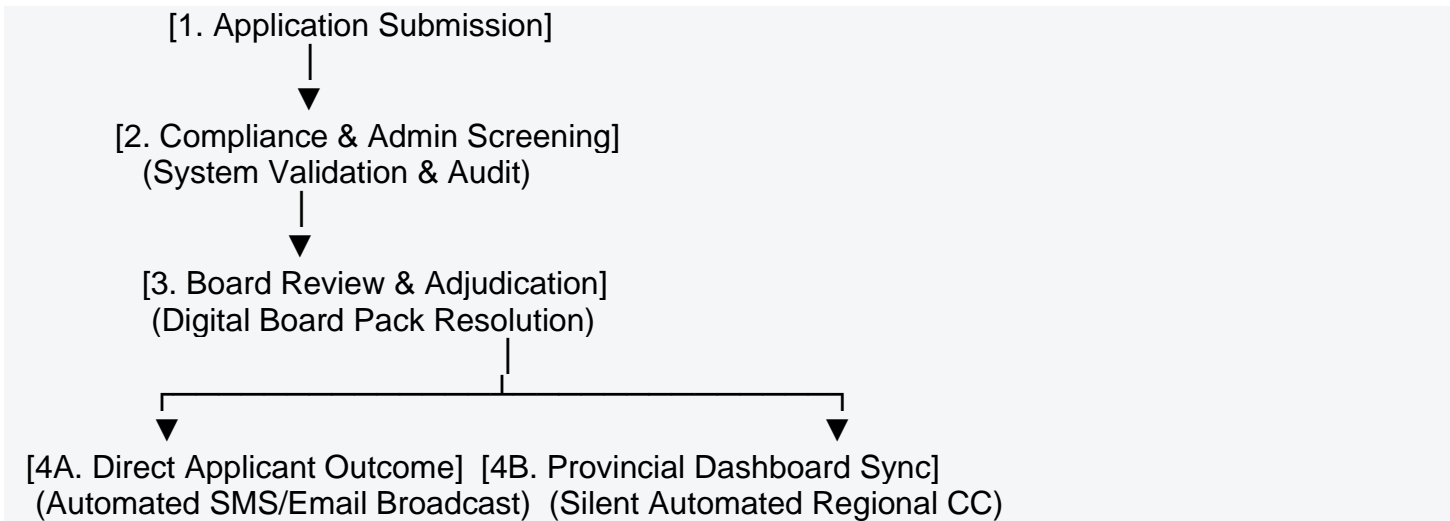
2. General Project Deliverables

- Complete Blueprint Document detailing System Architecture and User Experience (UX/UI) wireframes.
- Fully configured development, testing (staging), and production cloud environments.
- Successful, verified migration of all historical records from the legacy Azure database.
- User Acceptance Testing (UAT) documentation and signed-off test cases.
- Comprehensive operational manuals, technical system documentation, and source code repository access.
- Structured training sessions and knowledge-transfer workshops for BSA super-users and SCM staff.
- A 36-month Service Level Agreement (SLA) covering hosting, optimization, maintenance, and tier-3 support.

BIDDER NAME: _____

3. Application Processing Lifecycle & Workflow Engine

The application lifecycle will follow a structured four-phase workflow:



1. **Phase 1: Secure Applicant Submission:** The applicant populates the dynamic, role-specific form via the self-service portal, attaches mandatory documentation (e.g., medicals, IDs), pays the application fee, and submits. The system locks the submission, logs a timestamped audit trail entry, and generates a unique tracking number.
2. **Phase 2: Administrative and Compliance Screening:** The submission routes to a centralized internal processing dashboard. BSA compliance and administrative personnel review files, verify payment status, and run system-driven validation checks against regulatory lockout logs or active medical flags. Once cleared, the administrative user marks the application as *"Vetted & Compliant,"* pushing the application into the digital Board review queue.
3. **Phase 3: Board Review and Adjudication:** The system must provide a secure executive review dashboard for the BSA Board. Board members must be able to view compiled compliance files, cast votes, log minutes, and record final approval or rejection resolutions directly within the platform.
4. **Phase 4: Dual-Action Notification Engine:** Upon the Board logging an approval or rejection, the workflow engine automatically fires a two-pronged notification broadcast, removing manual regional gatekeepers completely from the transmission path:
 - **Direct Applicant Broadcast (4A):** The system automatically and directly communicates the final status outcome to the applicant via automated SMS and Email notification channels. Approved notifications must contain a secure link or PDF attachment of the verifiable digital license featuring the unique anti-fraud QR-code.

BIDDER NAME: _____

SECTION 3: TECHNICAL PERFORMANCE SPECIFICATIONS

Bidders must ensure that the proposed solution meets or exceeds the following architectural baselines:

1. Architecture, Hosting, and Security Standards

- The system must be fully cloud-hosted within the geographical borders of South Africa (e.g., AWS Cape Town Region or Microsoft Azure South Africa North).
- The solution must comply fully with the Protection of Personal Information Act (POPIA). All personal and medical data must be encrypted at rest and in transit using AES-256 (or equivalent) encryption standards.
- Access to the system must enforce Multi-Factor Authentication (MFA) for administrative users and secure OTP validation for external portal users.

2. Performance and Service Level Metrics

- The system must comfortably handle a baseline of 100 concurrent active user sessions without experiencing latency or performance degradation.
- Standard system transactional tasks must return execution response times of under 3 seconds.
- The hosting architecture must deliver a 99.9% uptime availability profile.
- Architecture must support a Recovery Point Objective (RPO \leq 4 hours) and a Recovery Time Objective (RTO \leq 2 hours).

3. Legacy Migration Protocol

- The bidder is entirely responsible for the complete extraction, cleaning, mapping, transformation, and structural loading (ETL) of historical data currently sitting in BSA's legacy Azure environment.
- A 100% data balance and record count reconciliation report must be presented and signed off before production go-live.

SECTION 4: BID EVALUATION METHODOLOGY

The bid evaluation process will be conducted strictly in accordance with the Preferential Procurement Policy Framework Act (PPPFA) through three consecutive phases:

Phase 1: Administrative Compliance (Pass / Fail)

Bidders must submit all requested documentation. Failure to provide any of the following items will result in immediate disqualification from further evaluation:

BIDDER NAME: _____

1. Proof of Central Supplier Database (CSD) Registration Report.
2. Valid South African Revenue Service (SARS) Tax Compliance Status (TCS PIN).
3. Certified copies of CIPC Company Registration Documents.
4. Duly completed and signed Standard Bidding Documents (**SBD 1, SBD 4, and SBD 6.1**).
5. A separate Technical Proposal
6. BBBEE Certificate or sworn affidavit

Phase 2: Functional Evaluation (Minimum Threshold: 70 Points)

Bidders who pass the administrative gate will be scored out of 100 points based on their technical proposals. Bidders must score a minimum of **70 points** to progress to Phase 3.

#	Evaluation Criteria	Specific Verification Metrics	Max Points
1	Company Track Record & Experience	Submission of verifiable, signed reference letters on client letterheads for successful cloud system developments (10 points per reference up to 3).	30
2	Technical Architecture & Design	Evaluated quality, scalability, security layouts, POPIA compliance safeguards, and UX designs of the proposed platform.	30
3	Project Methodology & Migration Plan	Quality of the project execution plan, UAT methodologies, and the proposed data cleansing/ETL migration strategy.	25
4	Key Resource Competency	Combined evaluation of CVs and professional ICT certifications (e.g., Enterprise Architect, Project Manager PMP/Prince2, Database Engineer) assigned directly to this deployment.	15
	TOTAL FUNCTIONAL SCORE		100

PHASE 3: Price and Specific Goals (Preferential Procurement Evaluation)

5.3.1 Only bidders who achieve the minimum functionality threshold in Phase 2 will be evaluated on price and specific goals.

5.3.2 Evaluation will be conducted in accordance with the Preferential Procurement Policy Framework Act (PPPFA) and the Preferential Procurement Regulations, 2022, using the 80/20 preference point system, as follows:

BIDDER NAME: _____

- Price: 80 points
- Specific Goals (B-BBEE and transformation objectives): 20 points

5.3.3 Points for specific goals will be allocated based on the bidder’s B-BBEE status level of contribution, in line with the applicable Preferential Procurement Regulations, 2022, and the organ of state’s approved procurement policy.

5.3.4 The following weighting will apply to price and specific goals in accordance with the provisions of the relevant Procurement Laws

Area	Points
Price	80
Specific goals (BBBEEE Levels)	20
Total Points (Price + Specific goals)	100

5.3.5 BSA will utilize the following formula in its evaluation of price

A maximum of 90 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for bid Submission under consideration.

Pt = Comparative price for bid Submission under consideration.

Pmin = Lowest price bidder in relation to all the bid Submission.

5.3.6 The bidder scoring the highest total points for price and specific goals will be recommended for appointment, subject to due diligence and verification.

SECTION 5: MANDATORY PRICING SCHEDULE FRAMEWORK

Bidders **must** format their commercial bids exactly according to the matrix below. Deviations or hidden, unquantified fees will lead to immediate disqualification. All rates must be presented in South African Rand.

Table A: Capital Expenditure (Once-off Development & Deployment)

BIDDER NAME: _____

Deliverable Milestone	Total Cost (ZAR Excl. VAT)
1. System Design, UI/UX Wireframing & Architecture Specification	R
2. Core Functional Module Configuration & Portal Setup	R
3. Legacy Azure Data Migration, Cleansing & Verification	R
4. User Acceptance Testing (UAT) and System Production Deployment	R
5. Staff Training, System Documentation & Handover	R
TOTAL TABLE A (CAPEX)	R

Table B: Operational Expenditure (Monthly Recurring Costs x 36 Months)

Service Item Description	Monthly Rate (Excl. VAT)
1. Secured South African Cloud Hosting Fees	R
2. Tier-3 Technical Maintenance & Ongoing Software Security Patches	R
3. Dedicated SLA Helpdesk Support Services	R
4. Communication Gateway Bundle Fees (Automated SMS & Email Triggers)	R
TOTAL MONTHLY OPERATIONAL FEES	R
TOTAL TABLE B (MONTHLY OPERATIONAL FEES x 36 MONTHS)	R

TOTAL BID PRICE FOR EVALUATION = TOTAL TABLE A (CAPEX) + TOTAL TABLE B (36-MONTH OPEX SUMMARY)

2 CONTRACT MANAGEMENT

The successful bidder will be required to enter into a Service Level Agreement (SLA) with Boxing South Africa (BSA) prior to the commencement of services.

BIDDER NAME: _____

The SLA will, at a minimum, include the following:

The support phase of this agreement will be governed by the following strict resolution parameters. Financial penalties will apply for persistent breaches of these windows.

Incident Severity Level	Target Response Time	Target Resolution Time	Operational Definition
Critical	Within 1 Hour	Within 4 Hours	Whole system down; online applications frozen; regulatory lockouts non-responsive.
High	Within 4 Hours	Within 24 Hours	Key functional feature broken (e.g., payment portal down but application submission works).
Medium	Within 8 Hours	Within 48 Hours	General system error impacting a small subset of back-office administrative users.
Low	Within 24 Hours	Within 72 Hours	Cosmetic updates; non-blocking portal bugs; minor reporting export anomalies.

Boxing South Africa reserves the right to monitor performance, enforce contractual remedies, and take appropriate action in accordance with the terms of the SLA and applicable legislation.

6 COMMUNICATION

7.1.1 Pre-Closing Date Communication

All communication between Respondents and Boxing South Africa (BSA) prior to the Closing Date must be directed only to the designated BSA officials listed below. No other form of communication will be permitted.

7.1.2 Technical Enquiries

Mr Skhumbuzo Motha

Email: Skhumbuzo@boxingsa.co.za

Tel: +27 12 765 9600 / +27 79 883 7096

BIDDER NAME: _____

7.1.3 Administrative and Compliance Enquiries

Mrs Vhutshilo Maluleke

Email: Vhutshilo@boxingsa.co.za

Tel: +27 12 765 9600 / +27 63 107 2231

7.2 Prohibition of Canvassing

Any attempt by a bidder, whether directly or indirectly, to canvass, influence, or communicate with any officer, employee, or representative of BSA in respect of this Request for proposal (RFP) between the Closing Date and the date of contract award will result in immediate disqualification.

7.3 Bid Submission Requirements

7.3.1 The bid and all Returnable Documents must be duly completed and signed, where required, and submitted as part of the proposal submission;

7.3.2 All bid documents, returnable schedules, proposals, and plans must be completed in black ink;

7.3.3 All bid documentation must be submitted in English;

7.3.4 Late bid submissions will not be accepted, irrespective of the reason or the extent of the delay.

8 CONDITIONS OF BIDDER

8.1 Compliance with Bidder Requirements

Failure to complete any of the Returnable Documents, where applicable, in accordance with the instructions contained therein, or failure to comply with any other provisions of this Request for proposal (RFP), may result in disqualification of the Bidder, at the sole discretion of Boxing South Africa (BSA).

8.2 Rights Reserved by Boxing South Africa

BSA reserves the right to:

BIDDER NAME: _____

- make no award, including rejecting all Proposal Submissions, or to award only a portion of the services required under this RFP;
- cancel this RFP or any part thereof at any time;
- not necessarily accept the Bid Submission obtaining the highest total score;
- reject any Bid Submission that:
 - fails to commit to the key deliverables required by this RFP;
 - is submitted otherwise than in accordance with the requirements of this RFP;
 - contains information that is incorrect, false, or misleading in any manner; or
 - is not completed in full and/or not properly initialled and signed, where required.

8.3 No Alteration of Bid Submissions

During the evaluation process, no change in the content of any Proposal Submission shall be sought, offered, or permitted.

8.4 Clarifications

After the Closing Date, BSA may request additional information, clarifications, or verifications in respect of any Bidder Submission. Bidders shall respond within the timeframes stipulated by BSA.

BSA may, at its sole discretion, invite Bidders to attend clarification meetings.

8.5 Acceptance of Conditions

The submission of a Bidder Submission constitutes acceptance by the Bidders of all the Conditions of Bidder contained in this RFP.

8.6 No Binding Obligation

This RFP constitutes an invitation to Bidders to make an offer to BSA.

No binding contract or other legal relationship shall exist between BSA and any Bidders unless and until a formal contract and/or Service Level Agreement (SLA) is concluded.

BIDDER NAME: _____

Nothing in this RFP, nor any communication made by BSA (including by its officials, employees, advisers, or representatives), shall be construed as an agreement or representation that BSA will award or enter into a contract or SLA.

8.7 No Modification After Submission

Once a Bidder Submission has been submitted, BSA will not accept or allow any material modification of the information contained therein, unless expressly agreed during a formal negotiation phase, where applicable.

No substitution of information or documentation by the Bidders shall be permitted under any circumstances once the Bidder Submission has been delivered.

8.8 Validity Period

All Bidder Submissions shall remain valid for a period of ninety (90) days from the Closing Date.

BSA reserves the right to reject any Bid Submission that stipulates a validity period of less than ninety (90) days.

8.9 Costs, Risk and Expenses

The Bidder's participation in any stage of this RFP process shall be at the Bidder's sole risk, cost, and expense.

BSA shall not be liable, whether on the basis of promissory estoppel, quantum meruit, contractual, quasi-contractual, restitutionary, or any other grounds, for any costs or expenses incurred by the Bidder in preparing, submitting, or responding to this RFP, including attendance at clarification meetings or submission of additional information.

8.10 Governing Law

This RFP shall be governed by and construed in accordance with the laws of the Republic of South Africa.

BIDDER NAME: _____

8.11 Collusive Conduct, Improper Assistance and Inducements

Neither the Bidder nor any of its officers, employees, advisers, directors, or representatives shall:

- engage in collusive bidder, anti-competitive conduct, or similar practices;
- seek or accept any assistance not officially provided by BSA in connection with this RFP;
- make or offer any gift, gratuity, or inducement, whether lawful or unlawful, to any BSA official, employee, adviser, or representative.

In addition to any other remedies available to it, BSA reserves the right to immediately reject any Proposal Submission where such conduct is identified.

8.12 Proprietary and Intellectual Property Rights

BSA shall own all intellectual property rights in the information and ideas developed during the procurement process, including those reflected in this RFP (and its appendices and attachments) and in Bidder Submissions, excluding any pre-existing intellectual property of the Bidder.

8.13 Publicity

The Bidder shall not refer to BSA or this RFP in any publicity, advertising, or promotional material without the prior written approval of BSA, which approval may be withheld at BSA's sole discretion.

8.14 Decisions on Bidders

The decision of the Chief Executive Officer of BSA or a duly authorised delegate regarding the award of the bid shall be final.

Where a bid has been awarded on the basis of information furnished by the Bidder which is later found to be incorrect or misleading, BSA may, in addition to any other legal remedy:

- recover all costs, losses, or damages incurred;
- cancel the bidder and/or the resulting contract; and/or
- impose a penalty not exceeding five percent (5%) of the value of the contract.

BIDDER NAME: _____

8.15 Restriction from Bidding or Contracting

The Chief Executive Officer of BSA may determine that no offer from a Bidder shall be considered, or that a bid be cancelled, where the Bidder:

- has failed to comply with contractual obligations;
- has performed unsatisfactorily under a previous agreement;
- has failed to respond to formal written notices; and/or
- has offered a bribe, acted fraudulently, in bad faith, or in any other improper manner.

8.16 Representation and Warranty

Each Bidder represents and warrants that all information provided in its Bidder Submission is true and correct as at the Closing Date.

By submitting a Bidder Submission, the Bidder acknowledges that it has familiarised itself with all the conditions governing this RFP and that BSA shall recognise no claim for relief based on any allegation that the Bidder misunderstood, overlooked, or failed to consider any such condition.

9 SUCCESSFUL SERVICE PROVIDER

The successful or preferred service provider will be formally notified in writing by Boxing South Africa (BSA).

The contracting process may include, but is not limited to, the following:

- A signed appointment letter;
- A Service Level Agreement (SLA) setting out the terms and conditions of the appointment; and
- Any additional legal or contractual obligations as may be required and specified in the SLA.

The appointment of the successful service provider shall be subject to the successful conclusion of the contracting process and compliance with all applicable legal and regulatory requirements.

BIDDER NAME: _____

10 IMPORTANT DATES AND TIMES

10.1 Key Dates and Activities

The table below outlines the key dates and activities relevant from the issuance of this Request for Bidder (RFP) up to the Closing Date.

No.	Description	Date	Time
1	RFP documents available on BSA website	30 June 2026	17h00
2	Online Briefing Session	07 July 2026	12h00
3	Closing Date for submission of Bid	15 July 2026	16h00

10.2 Changes to Dates and Times

10.2.1 Any date or time indicated in this RFP is subject to change at the discretion of Boxing South Africa (BSA).

10.2.2 The inclusion of any date or time in this RFP does not create an obligation on the part of BSA to take any action, nor does it create any right in favour of any Bidder for action to be taken on a specified date or time.

10.2.3 BSA reserves the right, at its sole discretion, to vary or amend any date or time associated with this RFP.

Signed at _____ on this _____ day of _____ 2026

For and on behalf of _____

Name _____

Position _____

Who hereby warrants his authority.

BIDDER NAME: _____



Annexure SDB1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF BOXING SOUTH AFRICA

BID NUMBER : (12/2026/2027) CLOSING DATE: 15 JULY 2026 CLOSING TIME: 16:00

DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER FOR THE ADMINISTRATION AND MANAGEMENT OF THE BOXING SOUTH AFRICA LICENSING MANAGEMENT SYSTEM.

The successful respondent will be required to sign a Service Level Agreement

BIDDER SUBMISSIONS MUST BE SUBMITTED IN THE FOLLOWING WAYS

BOXING SA OFFICE

The bidder box marked Boxing South Africa is situated on the ground floor reception of
 Hatfield Forum East Building
 1077 Arcadia Street
 Hatfield
 Pretoria
 0001

Respondents must ensure that Bidders are delivered timeously and to the correct address. If the Bidder is delivered late, it may not be accepted for consideration.

ALL BIDDERS MUST BE SUBMITTED ON THE OFFICIAL FORMS (NOT TO BE RE-TYPED), HOWEVER, RESPONDENTS MAY COMPLETE THE FORMS ELECTRONICALLY AND SUBMIT PRINTED AND DULY SIGNED HARDCOPIES OF THE FORMS.

THIS RFP IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 5 OF 2000, THE AMENDED PREFERENTIAL PROCUREMENT REGULATIONS, 2022, AND THE DEFINITIVE AGREEMENT, AMONGST OTHER LAWS AND/OR AGREEMENTS

Initial here obo BIDDER _____

BIDDER NAME: _____

THE FOLLOWING PARTICULARS MUST BE FURNISHED

(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

SUPPLIER INFORMATION			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
		TCS PIN:	OR CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]		<input type="checkbox"/> Yes	B-BBEE STATUS LEVEL SWORN AFFIDAVIT
		<input type="checkbox"/> No	<input type="checkbox"/> Yes
			<input type="checkbox"/> No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?			
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
		<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)
		<input type="checkbox"/>	A REGISTERED AUDITOR
NAME:			
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	

Initial here obo BIDDER _____

BIDDER NAME: _____

TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES
 NO
- 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? YES NO
- 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
YES NO
- 3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?
YES NO

BIDDER NAME: _____

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SBD

4

BIDDER’S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Bidder Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder’s declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

BIDDER NAME: _____

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Initial here obo BIDDER _____

BIDDER NAME: _____

used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in

terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National

Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF

PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT

BIDDER NAME: _____

REGULATIONS 2022

This preference form must form part of all bidders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE BIDDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to Bidder:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

- a) The applicable preference point system for this Bid is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this Bid. The lowest/ highest acceptable Bid will be used to determine the accurate system once Bids are received.

1.3 Points for this Bid (even in the case of a Bid for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this Bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a Bidders to submit proof or documentation required in terms of this bid to claim points for specific goals with the bid, will be interpreted to mean that preference points for specific goals are not claimed.

BIDDER NAME: _____

1.6 The organ of state reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“Bid”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive bidding process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money bided for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“bidder for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

BIDDER NAME: _____

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of bid under consideration
 Pt = Price of bid under consideration
 Pmax = Price of highest acceptable bid

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the bid. For the purposes of this bid the bidder will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this bid:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the bid documents, stipulate in the case of—
- (a) an invitation for bid for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable bid will be used to determine the applicable preference point system; or
- (b) any other invitation for bid, that either the 80/20 preference point system will apply and that the lowest acceptable bid will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

BIDDER NAME: _____

Table 1: Specific goals for the bid and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to bidders: The bidder must indicate how they claim points for each preference point system.)

Application of point scoring system

- The points based on price are allocated as follows:

Criteria	80/20 point scoring
Price	80 points
PPPFA points as per practice note Nov 2022.	20 points

- Points allocation for specific goals are as follows:

Criteria	20 point scoring	BBBEE
100% Black Ownership	20 points	1
More than 50% Black Ownership	10 points	2
Less than 50% Black Ownership	5 points	3

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company

BIDDER NAME: _____

State Owned Company
[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the bid, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF BIDDER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....