

BIDDER NAME: \_\_\_\_\_



## **INVITATION TO BID**

# **APPOINTMENT OF A SERVICE PROVIDER FOR THE ADMINISTRATION AND MANAGEMENT OF THE BOXING SOUTH AFRICA BENEVOLENT INSURANCE FUND**

### **NOTE TO BIDDERS**

**PLEASE CAREFULLY READ THIS DOCUMENT, COMPLETE WHERE REQUIRED,  
INITIAL EACH PAGE AND SIGN IN FULL AT THE END. FAILURE TO COMPLY MAY  
RESULT IN DISQUALIFICATION**

BIDDER NAME: \_\_\_\_\_

## 1. INTERPRETATION

1.1 This RFP will open for responses from 22 June 2026 and close on the 30 June 2026 at 16h00.

1.2 Unless inconsistent with the context, the words and expressions set forth below shall bear the following meanings and similar expressions shall bear corresponding meanings.

1.2.1 "BSA" means a National Public Entity of the Republic of South Africa, established in terms of the South African Boxing Act, Act No 11 of 2001

1.2.2 "Closing Date" shall mean 30 June 2026 at 16h00

1.2.3 "Conditions of Bids" shall mean the conditions governing the submission, evaluation and award of this bid..

1.2.4 "Constitution" shall mean the Constitution of the Republic of South Africa, 1996

1.2.5 "PAJA" shall mean the Promotion of Administrative Justice Act, 2000 (Act No.3 of 2000) together with the regulations promulgated under this Act

1.2.6 "PFMA" shall mean the Public Finance Management Act, 1999 (Act No. 1 of 1999) and related Treasury Regulations.;

1.2.7 "Procurement Act" shall mean the Public Procurement Act 28 of 2024

1.2.8 "Procurement Laws" shall mean all relevant procurement laws in the Republic of South Africa, including, but not limited to, the Constitution, the PFMA, PAJA, PPPFA, the Procurement Act, applicable practice notes and all other relevant laws and policies;

1.2.9 "RFP" shall mean this request for proposals and all associated returnable documents;

1.2.10 "Bidder" shall mean the person or entity submitting a proposal in response to this RFP.

1.2.11 "BBBEE" shall mean Broad-Based Black Economic Empowerment in terms of Act No. 53 of 2003.

1.2.12 "Definitive Agreement/SLA" shall mean the Service Level Agreement to be entered into between BSA and the successful bidder.

1.2.13 "Functionality" shall mean the ability of a Bidder to deliver the required services according to predetermined standards and norms.

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1.2.14 "Returnable Documents" shall mean all specific paperwork, forms, and information that a bidder must submit as part of this bid.

1.2.15 "Bidder" or "Bid Submission" shall mean bid documents submitted in response to this RFP.

1.2.16 "Authorized Signatory" shall mean the person duly authorized to sign the bid and related documents on behalf of the bidder..

1.2.17 "Evaluation": means the process of reviewing and assessing the bids or proposals submitted by potential suppliers, contractors, or service providers in response to a request for proposals (RFP), bid.

1.2.18 Only one Service Provider will be appointed to render the services.

1.2.19 Bid received by telegram and fax will not be considered. Late bids shall not be accepted or considered.

## 2. SCOPE OF WORK AND SPECIFICATIONS

**Bid Title:** Appointment of an Insurance Service Provider to Administer and manage Boxing South Africa Benevolent Fund for boxers and recognised boxing legends. (boxers, ring officials and retired boxers)

**Bid Number:** 10/2026/2027.

**Contract Duration:** thirty-six (36) months, renewable subject to performance and budget availability.

## 3. BACKGROUND

Boxing South Africa (BSA), established in terms of the Boxing Act (Act No. 11 of 2001), is mandated to oversee, and regulate professional boxing in South Africa. In line with its commitment to athlete welfare, (ring officials welfare) and social support, BSA has established a Benevolent Fund provide financial assistance and relief to professional boxers and recognized boxing legends, including funeral cover and injury-related benefits.

## 4. PURPOSE

BSA seeks to appoint a qualified and accredited insurance service provider to administer and manage the Benevolent Insurance Fund for a period of thirty-six (36) months, renewable subject to performance

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and budget availability. The fund is intended to support BSA licensees and recognised boxing legends (retired licensees) through the provision of funeral cover and injury-related benefits for professional boxers injured in sanctioned tournaments.

## 5. SCOPE OF WORK

The successful bidder will be required to design a multi-tiered insurance architecture covering the full lifecycle of a South African professional boxer and accredited Ring Official.

### 2.1 Comprehensive Core Coverage (In-Tournament & In-Gym)

The policy must provide seamless, 24/7 coverage during sanctioned tournaments and officially recognized training activities.

#### 2.1.1 Accidental Death & Permanent Total Disablement (PTD):

- Minimum Death Benefit: R100,000 (inclusive of the R50,000 Funeral Component).
- Catastrophic Injury Benefit: Specific lump-sum benefit for defined catastrophic injuries (e.g., Traumatic Brain Injury resulting in persistent vegetative state, paralysis, loss of sight). Benchmark Requirement: Bidders must propose a benefit structure comparable to motorsport or rugby catastrophic injury funds.
- Ring Officials Inclusion: The above death and PTD cover must extend equally to all BSA-licensed Referees, Judges, Timekeepers, and Supervisors while on duty.

#### 2.1.2 Temporary Total Disablement (TTD) / Loss of Fight Income:

- The policy must provide Weekly Income Replacement for a boxer medically suspended by the Chief Medical Officer due to injuries sustained in a BSA-sanctioned bout (e.g., concussion protocols, fractures).
- Calculation Basis: Benefit calculated based on the boxer's average purse earnings over the preceding 12 months, capped at a reasonable industry standard.

#### 2.2.3 In-Ring Medical & Surgical Expenses:

- Cover for acute trauma treatment, emergency dental procedures (tooth avulsion/fracture), and ambulance services directly resulting from a sanctioned bout.

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- Head Health Assessment Fund: The policy must include an annual allocation per active boxer for Baseline Neurocognitive Testing and Annual MRI/Neurological Screening (in alignment with Section 14 of the SA Boxing Regulations regarding medical safety).

## 2.2 Post-Retirement Continuation & Annuity-Linked Packages (The "Legends" Clause)

This section addresses the specific request regarding the 6-fight annual limit and retirement.

- Retired Licensee Continuation Cover:
- The scheme must allow any retired licensee in good standing to retain Funeral Cover (minimum R50,000) and Accidental Death Cover at their own cost (group premium rate) post-retirement, without medical underwriting penalties, provided election is made within 60 days of license expiry.
- Boxing-Specific Retirement Annuity/Provident Fund Structure:
- Regulatory Context: SA Boxing Regulations cap active participation at Six (6) Professional Bouts Per Year.
- Bidder Requirement: Proposals must include a Defined Contribution Retirement Annuity Vehicle.
- Contribution Mechanism: BSA shall mandate a "Fight Levy Contribution" where a fixed percentage of the boxer's purse and/or promoter's sanctioning fee is directed by BSA into this fund.
- Actuarial Modelling: Bidders must provide a projection model demonstrating potential retirement lump sum accumulation based on the Maximum 6-Fight Annual Cap over a 10, 15, and 20-year career. This demonstrates the bidder's understanding of the compressed earning window of a South African boxer.

## 2.3 Regulatory Compliance & Data Integrity

- POPIA & FSCA Compliance: Full compliance is non-negotiable.
- Integration with BSA Licensing Database: The provider must demonstrate API capability or a secure data exchange protocol to ensure only Active & Paid-Up Licensees and Accredited Officials are covered per event. Real-time license validation is a key differentiator.

## 3 DELIVERABLES

The successful bidder will be required to submit the following deliverables for the duration of the contract:

- A Service Level Agreement (SLA) detailing roles and responsibilities, service standards, claims turnaround times, escalation procedures, and reporting obligations.

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In addition to the standard SLA, the following enhanced deliverables are mandatory:

Deliverable	Enhanced Specification / Strengthened Requirement
<b>Benchmarking Report</b>	<p><b>Once-off (Year 1):</b></p> <p>A comprehensive 20-page analysis comparing BSA's new cover to that provided by: (1) SA Rugby Players Association, (2) SA Cricketers' Association, (3) Motorsport SA, and (4) UK Boxing Board of Control. Must include actionable recommendations for BSA policy enhancements.</p>
<b>Claims Dashboard</b>	<p>Real-time online portal access for BSA Management to view the status of all active injury claims, including medical suspension end dates.</p>
<b>Actuarial Health Report</b>	<p><b>Annually:</b> A report detailing injury trends (concussion frequency, hand fractures), average claim cost per bout, and a forecast of the Retirement Annuity Fund's liability based on the 6-fight limit actuarial model.</p>
<b>Beneficiary Education</b>	<p>Mandatory bi-annual roadshows in Gauteng, Eastern Cape, and KZN focusing on: (a) The importance of Post-Retirement Medical Aid, (b) How the 6-Fight Cap impacts retirement savings, and (c) Steps to claim for Ring Officials.</p>

#### 4 Mandatory Requirements

Bidders must submit the following mandatory documentation. Failure to comply will result in disqualification:

- 4.1 Proof of authorisation by the Financial Sector Conduct Authority (FSCA) as a licensed Financial Services Provider (FSP);
- 4.2 Valid FSP licence number and confirmation of registration on the FSCA register;
- 4.3 Valid municipal account (not older than three (3) months) or a valid lease agreement, where applicable;
- 4.4 Tax Compliance Status (TCS) PIN issued by SARS;
- 4.5 Valid B-BBEE Certificate or Sworn Affidavit, where applicable;
- 4.6 Detailed pricing schedule, including a full breakdown of insurance premiums and administrative costs;

BIDDER NAME: \_\_\_\_\_

- 4.7 Minimum of three (3) contactable references for similar insurance or group cover services rendered;
- 4.8 Proof of active registration on the Central Supplier Database (CSD) at the time of evaluation;
- 4.9 Company registration documents issued by the Companies and Intellectual Property Commission (CIPC);
- 4.10 Duly completed and signed Standard Bidding Documents:
  - SBD 1 – Invitation to Bid
  - SBD 4 – Declaration of Interest
  - SBD 6.1 – Preference Points Claim Form

**5 EVALUATION AND SELECTION CRITERIA**

The evaluation of bids will be conducted in three (3) phases as outlined below:

Boxing South Africa has set minimum standards (PHASES) that a bidder needs to meet in order to be evaluated and selected as a successful bidder. The minimum standards consist of the following:

**5.1 PRE-QUALIFICATION AND EVALUATION**

**5.1 .1Phase 1: Administrative Compliance (Pre-qualification – Pass/Fail)**

5.1.1.1 Bids will be evaluated for compliance with mandatory administrative requirements. Only bidders who submit all required and valid documentation will proceed to the next phase of evaluation.

Pre-qualification Criteria (PHASE 1)	Functionality Criteria (PHASE 2)	Price and Specific Goals (Preferential Procurement Evaluation) (PHASE 3)
<p><b>Bidders must submit all documents as outlined in paragraph 8.1.(Table 1) below.</b></p> <p><b>Only bidders that comply with ALL these criteria will proceed to phase 2.</b></p>	<p>Bidder(s) are required to achieve a minimum of 80 points out of 100 points to proceed to phase 3 (Price and specific goals).</p>	<p>Bidder(s) will be evaluated out of 100 points and phase 3 will only apply to bidder(s) who have met and exceeded the threshold of 80 points in phase 2.</p>

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5.1.1.2 Without limiting the generality of Boxing South Africa’s other critical requirements for this Bid, bidder(s) must submit the documents listed in Table 1 below. All documents must be completed and signed by the duly authorised representative of the prospective bidder(s). During this phase Bidders’ response will be evaluated based on compliance with the listed administration and mandatory bid requirements. The bidder(s) proposal may be disqualified for non-submission of any of the following documents.

**Table 1: Documents that must be submitted for Responsiveness.**

Verification will include, but is not limited to, the following:

Document that must be submitted	Non-submission may result in disqualification?	
<b>Invitation to Bid – SBD 1</b>	YES	Complete and sign the supplied pro forma document
<b>Tax Status Tax Clearance Certificate – SBD 2</b>	YES	I. Written confirmation that SARS may on an ongoing basis during the tenure of the contract disclose the bidder’s tax compliance status. (Refer Section 4.1.4) ii. Proof of Registration on the Central Supplier Database (Refer Section 4.1.5) iii. Vendor number iv. In the event where the Bidder submits a hard copy of the Tax Pin, the CSD verification outcome will take precedence.
<b>Pricing Schedule – Firm Price – SBD 3.1</b>	YES	Complete and sign the supplied pro forma document
<b>Declaration of Interest – SBD 4</b>	YES	Complete and sign the supplied pro forma document
<b>Preference Point Claim Form – SBD 6.1</b>	YES	Non-submission will lead to a zero (0) score on BBEE
<b>Bidder Compliance form for Functional Evaluation</b>	YES	Complete and sign
<b>Registration on Central Supplier Database (CSD)</b>	YES	The Travel Management Company (TMC) must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered proceed to complete the registration of your company prior to submitting your proposal. Visit <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a> to obtain your vendor number.

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		Submit proof of registration.
<b>Pricing Schedule</b>	YES	Submit full details of the pricing proposal
<b>Tax Certificate</b>	YES	Tax Compliance Status (TCS) PIN issued by SARS
<b>BBBEE Certificate</b>	YES	Valid B-BBEE Certificate or Sworn Affidavit, where applicable
<b>Legal Documentation</b>	YES	Proof of authorization by the Financial Sector Conduct Authority (FSCA) as a licensed Financial Services Provider (FSP)

5.1.1.3 Bidders who fail to meet any of the above administrative compliance requirements will be disqualified and not considered for further evaluation.

**5.2 . Phase 2: Functionality Evaluation**

Only bidders who pass Phase 1: Administrative Compliance will be evaluated on functionality. Functionality will be assessed using the criteria and weighting set out below. A minimum score of 70% is required to qualify for further evaluation.

**5.2.1 Functionality Scoring Criteria**

Criteria	Description	Must Include	Scoring Guide	Weight (%)
<b>Experience and Track Record</b>	Demonstrated experience in administering group insurance schemes of a similar nature and scale, supported by verifiable reference letters.	<ul style="list-style-type: none"> <li>Reference letters with client details</li> <li>Description of similar projects</li> <li>Duration (years) of experience</li> <li>Proof of services rendered as an entity</li> </ul>	<ul style="list-style-type: none"> <li>0 = No relevant experience or no references</li> <li>10 = 1–2 references and &lt;3 years’ experience</li> <li>20 = 3–4 references and 3–5 years’ experience</li> <li>30 = 5+ references and &gt;5 years’ experience</li> </ul>	30%
<b>Capacity and Infrastructure</b>	Demonstrated operational capacity, systems, and resources to service a national client base, including	<ul style="list-style-type: none"> <li>Organogram and key personnel</li> <li>Description of systems used (policy admin, database)</li> </ul>	<ul style="list-style-type: none"> <li>0 = No capacity demonstrated</li> <li>10 = Basic capacity, limited systems, no national footprint</li> <li>20 =</li> </ul>	25%

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Criteria	Description	Must Include	Scoring Guide	Weight (%)
	onboarding, record management, and customer support.	<ul style="list-style-type: none"> <li>Onboarding process</li> <li>Customer support structure</li> <li>National footprint (branches/coverage)</li> </ul>	<ul style="list-style-type: none"> <li>Adequate capacity, functional systems, some national support</li> <li>25 = Fully developed capacity, advanced systems, proven national capability</li> </ul>	
<b>Claims Management Process and Turnaround Times</b>	Clear, efficient, and well-documented claims processes, including turnaround times, escalation procedures, and SLAs.	<ul style="list-style-type: none"> <li>Claims process/workflow</li> <li>Turnaround times (TATs)</li> <li>SLA commitments</li> <li>Escalation procedures</li> <li>Claims documentation requirements</li> </ul>	<ul style="list-style-type: none"> <li>0 = No process provided</li> <li>10 = Basic process, no clear SLAs</li> <li>20 = Structured process with defined TATs and escalation</li> <li>25 = Detailed process with clear SLAs, fast TATs, escalation matrix</li> </ul>	25%
<b>Reporting and Communication Systems</b>	Ability to provide accurate, timely, and auditable reports, including claims updates, reconciliations, and management information.	<ul style="list-style-type: none"> <li>Sample reports (claims, reconciliations)</li> <li>Reporting frequency</li> <li>System capability (manual/automated)</li> <li>Audit trail functionality</li> <li>Communication channels</li> </ul>	<ul style="list-style-type: none"> <li>0 = No reporting demonstrated</li> <li>8 = Basic/manual reporting</li> <li>15 = Structured reporting with some automation</li> <li>20 = Advanced, automated, auditable reporting (real-time/frequent)</li> </ul>	20%
<b>Total</b>				<b>100%</b>

**(Minimum threshold to proceed to price evaluation: 70%)**

5.2.1.1 The weighted scores will be calculated to determine the bidder’s total functionality score.

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5.2.1.2 This score will be converted to a percentage and only bidders that have met or exceeded the minimum threshold of 70% for functionality will be evaluated further and scored in terms of pricing and B-BBEE as indicated here under.

**5.3 PHASE 3: Price and Specific Goals (Preferential Procurement Evaluation)**

5.3.1 Only bidders who achieve the minimum functionality threshold in Phase 2 will be evaluated on price and specific goals.

5.3.2 Evaluation will be conducted in accordance with the Preferential Procurement Policy Framework Act (PPPFA) and the Preferential Procurement Regulations, 2022, using the 80/20 preference point system, as follows:

- Price: 80 points
- Specific Goals (B-BBEE and transformation objectives): 20 points

5.3.3 Points for specific goals will be allocated based on the bidder’s B-BBEE status level of contribution, in line with the applicable Preferential Procurement Regulations, 2022, and the organ of state’s approved procurement policy.

5.3.4 The following weighting will apply to price and specific goals in accordance with the provisions of the relevant Procurement Laws

Area	Points
Price	80
Specific goals (BBBEEE Levels)	20
<b>Total Points (Price + Specific goals)</b>	<b>100</b>

5.3.5 BSA will utilize the following formula in its evaluation of price

A maximum of 90 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for bid Submission under consideration.

BIDDER NAME: \_\_\_\_\_

Pt = Comparative price for bid Submission under consideration.

Pmin = Lowest price bidder in relation to all the bid Submission.

5.3.6 The bidder scoring the highest total points for price and specific goals will be recommended for appointment, subject to due diligence and verification.

## **6 CONTRACT MANAGEMENT**

9.1 The successful bidder will enter into a Service Level Agreement (SLA) with Boxing South Africa. The successful bidder will be required to enter into a Service Level Agreement (SLA) with Boxing South Africa (BSA) prior to the commencement of services.

The SLA will, at a minimum, provide for the following:

6.2 Clearly defined performance indicators, service standards, and claims turnaround times;

6.3 Monthly operational reports and quarterly performance reports to enable effective monitoring and oversight;

6.4 Performance review mechanisms, including periodic assessments and conditions for contract continuation or renewal, subject to satisfactory performance;

6.5 Penalty, corrective, or remedial measures to be applied in cases of non-performance or breach of service levels;

6.6 Full compliance with the Protection of Personal Information Act, 2013 (POPIA) and any other applicable data protection, insurance, and regulatory requirements.

Boxing South Africa reserves the right to monitor performance, enforce contractual remedies, and take appropriate action in accordance with the terms of the SLA and applicable legislation.

## **7 COMMUNICATION**

### **7.1.1 Pre-Closing Date Communication**

BIDDER NAME: \_\_\_\_\_

All communication between Respondents and Boxing South Africa (BSA) prior to the Closing Date must be directed only to the designated BSA officials listed below. No other form of communication will be permitted.

#### 7.1.2 Technical Enquiries

Mr Skhumbuzo Motha

Email: Skhumbuzo@boxingsa.co.za

Tel: +27 12 765 9600 / +27 79 883 7096

#### 7.1.3 Administrative and Compliance Enquiries

Mrs Vhutshilo Maluleke

Email: Vhutshilo@boxingsa.co.za

Tel: +27 12 765 9600 / +27 63 107 2231

### 7.2 Prohibition of Canvassing

Any attempt by a bidder, whether directly or indirectly, to canvass, influence, or communicate with any officer, employee, or representative of BSA in respect of this Request for bidder (RFP) between the Closing Date and the date of contract award will result in immediate disqualification.

### 7.3 Bid Submission Requirements

7.3.1 The bid and all Returnable Documents must be duly completed and signed, where required, and submitted as part of the bidder submission;

7.3.2 All bid documents, returnable schedules, proposals, and plans must be completed in black ink;

7.3.3 All bid documentation must be submitted in English;

7.3.4 Late bid submissions will not be accepted, irrespective of the reason or the extent of the delay.

## 8 CONDITIONS OF BIDDER

BIDDER NAME: \_\_\_\_\_

### 8.1 Compliance with Bidder Requirements

Failure to complete any of the Returnable Documents, where applicable, in accordance with the instructions contained therein, or failure to comply with any other provisions of this Request for Bidder (RFP), may result in disqualification of the Bidder, at the sole discretion of Boxing South Africa (BSA).

### 8.2 Rights Reserved by Boxing South Africa

BSA reserves the right to:

- make no award, including rejecting all Bidder Submissions, or to award only a portion of the services required under this RFP;
- cancel this RFP or any part thereof at any time;
- not necessarily accept the Bid Submission obtaining the highest total score;
- reject any Bid Submission that:
  - fails to commit to the key deliverables required by this RFP;
  - is submitted otherwise than in accordance with the requirements of this RFP;
  - contains information that is incorrect, false, or misleading in any manner; or
  - is not completed in full and/or not properly initialled and signed, where required.

### 8.3 No Alteration of Bid Submissions

During the evaluation process, no change in the content of any Bidder Submission shall be sought, offered, or permitted.

### 8.4 Clarifications

After the Closing Date, BSA may request additional information, clarifications, or verifications in respect of any Bidder Submission. Bidders shall respond within the timeframes stipulated by BSA.

BSA may, at its sole discretion, invite Bidders to attend clarification meetings.

### 8.5 Acceptance of Conditions

BIDDER NAME: \_\_\_\_\_

The submission of a Bidder Submission constitutes acceptance by the Bidders of all the Conditions of Bidder contained in this RFP.

### **8.6 No Binding Obligation**

This RFP constitutes an invitation to Bidders to make an offer to BSA.

No binding contract or other legal relationship shall exist between BSA and any Bidders unless and until a formal contract and/or Service Level Agreement (SLA) is concluded.

Nothing in this RFP, nor any communication made by BSA (including by its officials, employees, advisers, or representatives), shall be construed as an agreement or representation that BSA will award or enter into a contract or SLA.

### **8.7 No Modification After Submission**

Once a Bidder Submission has been submitted, BSA will not accept or allow any material modification of the information contained therein, unless expressly agreed during a formal negotiation phase, where applicable.

No substitution of information or documentation by the Bidders shall be permitted under any circumstances once the Bidder Submission has been delivered.

### **8.8 Validity Period**

All Bidder Submissions shall remain valid for a period of ninety (90) days from the Closing Date.

BSA reserves the right to reject any Bid Submission that stipulates a validity period of less than ninety (90) days.

### **8.9 Costs, Risk and Expenses**

The Bidder's participation in any stage of this RFP process shall be at the Bidder's sole risk, cost, and expense.

BIDDER NAME: \_\_\_\_\_

BSA shall not be liable, whether on the basis of promissory estoppel, quantum meruit, contractual, quasi-contractual, restitutionary, or any other grounds, for any costs or expenses incurred by the Bidder in preparing, submitting, or responding to this RFP, including attendance at clarification meetings or submission of additional information.

### **8.10 Governing Law**

This RFP shall be governed by and construed in accordance with the laws of the Republic of South Africa.

### **8.11 Collusive Conduct, Improper Assistance and Inducements**

Neither the Bidder nor any of its officers, employees, advisers, directors, or representatives shall:

- engage in collusive bidder, anti-competitive conduct, or similar practices;
- seek or accept any assistance not officially provided by BSA in connection with this RFP;
- make or offer any gift, gratuity, or inducement, whether lawful or unlawful, to any BSA official, employee, adviser, or representative.

In addition to any other remedies available to it, BSA reserves the right to immediately reject any Bidder Submission where such conduct is identified.

### **8.12 Proprietary and Intellectual Property Rights**

BSA shall own all intellectual property rights in the information and ideas developed during the procurement process, including those reflected in this RFP (and its appendices and attachments) and in Bidder Submissions, excluding any pre-existing intellectual property of the Bidder.

### **8.13 Publicity**

The Bidder shall not refer to BSA or this RFP in any publicity, advertising, or promotional material without the prior written approval of BSA, which approval may be withheld at BSA's sole discretion.

### **8.14 Decisions on Bidders**

BIDDER NAME: \_\_\_\_\_

The decision of the Chief Executive Officer of BSA or a duly authorised delegate regarding the award of the bid shall be final.

Where a bid has been awarded on the basis of information furnished by the Bidder which is later found to be incorrect or misleading, BSA may, in addition to any other legal remedy:

- recover all costs, losses, or damages incurred;
- cancel the bidder and/or the resulting contract; and/or
- impose a penalty not exceeding five percent (5%) of the value of the contract.

### **8.15 Restriction from Bidding or Contracting**

The Chief Executive Officer of BSA may determine that no offer from a Bidder shall be considered, or that a bid be cancelled, where the Bidder:

- has failed to comply with contractual obligations;
- has performed unsatisfactorily under a previous agreement;
- has failed to respond to formal written notices; and/or
- has offered a bribe, acted fraudulently, in bad faith, or in any other improper manner.

### **8.16 Representation and Warranty**

Each Bidder represents and warrants that all information provided in its Bidder Submission is true and correct as at the Closing Date.

By submitting a Bidder Submission, the Bidder acknowledges that it has familiarised itself with all the conditions governing this RFP and that BSA shall recognise no claim for relief based on any allegation that the Bidder misunderstood, overlooked, or failed to consider any such condition.

## **9 SUCCESSFUL SERVICE PROVIDER**

The successful or preferred service provider will be formally notified in writing by Boxing South Africa (BSA).

The contracting process may include, but is not limited to, the following:

BIDDER NAME: \_\_\_\_\_

- A signed appointment letter;
- A Service Level Agreement (SLA) setting out the terms and conditions of the appointment; and
- Any additional legal or contractual obligations as may be required and specified in the SLA.

The appointment of the successful service provider shall be subject to the successful conclusion of the contracting process and compliance with all applicable legal and regulatory requirements.

**10 IMPORTANT DATES AND TIMES**

**10.1 Key Dates and Activities**

The table below outlines the key dates and activities relevant from the issuance of this Request for Bidder (RFP) up to the Closing Date.

No.	Description	Date	Time
1	RFP documents available on BSA website	22 June 2026	16h00
2	Online Briefing Session	26 June 2026	11h00
3	Closing Date for submission of Bid Submissions	30 June 2026	15h00

**10.2 Changes to Dates and Times**

10.2.1 Any date or time indicated in this RFP is subject to change at the discretion of Boxing South Africa (BSA).

10.2.2 The inclusion of any date or time in this RFP does not create an obligation on the part of BSA to take any action, nor does it create any right in favour of any Bidder for action to be taken on a specified date or time.

10.2.3 BSA reserves the right, at its sole discretion, to vary or amend any date or time associated with this RFP.

BIDDER NAME: \_\_\_\_\_

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Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2026

For and on behalf of \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Who hereby warrants his authority.

---

Initial here obo BIDDER \_\_\_\_\_

BIDDER NAME: \_\_\_\_\_



Annexure SDB1

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF BOXING SOUTH AFRICA**

BID NUMBER : (10/2026/2027) CLOSING DATE: 30 JUNE 2026 CLOSING TIME: 16:00

**DESCRIPTION: THE APPOINTMENT OF A SERVICE PROVIDER FOR INSURANCE TO ADMINISTER THE BOXING SOUTH AFRICA BENEVOLENT FUNDS**

**The successful respondent will be required to sign a Service Level Agreement**

**BIDDER SUBMISSIONS MUST BE SUBMITTED IN THE FOLLOWING WAYS**

**BOXING SA OFFICE**

The bidder box marked Boxing South Africa is situated on the ground floor reception of  
 Hatfield Forum East Building  
 1077 Arcadia Street  
 Hatfield  
 Pretoria  
 0001

Respondents must ensure that Bidders are delivered timeously and to the correct address. If the Bidder is delivered late, it may not be accepted for consideration.

ALL BIDDERS MUST BE SUBMITTED ON THE OFFICIAL FORMS (NOT TO BE RE-TYPED), HOWEVER, RESPONDENTS MAY COMPLETE THE FORMS ELECTRONICALLY AND SUBMIT PRINTED AND DULY SIGNED HARDCOPIES OF THE FORMS.

THIS RFP IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 5 OF 2000, THE AMENDED PREFERENTIAL PROCUREMENT REGULATIONS, 2022, AND THE DEFINITIVE AGREEMENT, AMONGST OTHER LAWS AND/OR AGREEMENTS.

BIDDER NAME: \_\_\_\_\_

**THE FOLLOWING PARTICULARS MUST BE FURNISHED**

**(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

**SUPPLIER INFORMATION**

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER      CODE      NUMBER

CELLPHONE NUMBER

FACSIMILE NUMBER      CODE      NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

TCS PIN:      OR      CSD No:

B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]       Yes       No      B-BBEE STATUS LEVEL SWORN AFFIDAVIT       Yes       No

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)

A REGISTERED AUDITOR

NAME:

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?       Yes       No      [IF YES ENCLOSE PROOF]

ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?       Yes       No      [IF YES ANSWER PART B:3 BELOW ]

SIGNATURE OF BIDDER      DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)

TOTAL NUMBER OF ITEMS OFFERED      TOTAL BID PRICE (ALL INCLUSIVE)

**BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:      TECHNICAL INFORMATION MAY BE DIRECTED TO:**

BIDDER NAME: \_\_\_\_\_

DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

**PART B**

**TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: ( BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

- 3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  YES  NO
- 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?  YES  NO
- 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO

Initial here obo BIDDER \_\_\_\_\_

BIDDER NAME: \_\_\_\_\_

3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?   
 YES  NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

**SBD**

**4**

### BIDDER'S DISCLOSURE

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Bidder Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

**1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.**

BIDDER NAME: \_\_\_\_\_


2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

BIDDER NAME: \_\_\_\_\_

used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in

terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National

Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF

PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT**

BIDDER NAME: \_\_\_\_\_

**REGULATIONS 2022**

This preference form must form part of all bidders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE BIDDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to Bidder:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

**1.2 To be completed by the organ of state**

- a) The applicable preference point system for this Bid is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this Bid. The lowest/ highest acceptable Bid will be used to determine the accurate system once Bids are received.

1.3 Points for this Bid (even in the case of a Bid for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this Bid are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a Bidders to submit proof or documentation required in terms of this bid to claim points for specific goals with the bid, will be interpreted to mean that preference points for specific goals are not claimed.

BIDDER NAME: \_\_\_\_\_

1.6 The organ of state reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**2. DEFINITIONS**

- (a) **“Bid”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive bidding process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money bided for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“bidder for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

**3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

**3.1. POINTS AWARDED FOR PRICE**

**3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

BIDDER NAME: \_\_\_\_\_

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of bid under consideration  
 Pt = Price of bid under consideration  
 Pmax = Price of highest acceptable bid

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the bid. For the purposes of this bid the bidder will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this bid:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the bid documents, stipulate in the case of—
- (a) an invitation for bid for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable bid will be used to determine the applicable preference point system; or
  - (b) any other invitation for bid, that either the 80/20 preference point system will apply and that the lowest acceptable bid will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

BIDDER NAME: \_\_\_\_\_

**Table 1: Specific goals for the bid and points claimed are indicated per the table below.**

*(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to bidders: The bidder must indicate how they claim points for each preference point system.)*

**Application of point scoring system**

- The points based on price are allocated as follows:

Criteria	80/20 point scoring
Price	80 points
PPPFA points as per practice note Nov 2022.	20 points

- Points allocation for specific goals are as follows:

Criteria	20 point scoring	BBBEE
100% Black Ownership	20 points	1
More than 50% Black Ownership	10 points	2
Less than 50% Black Ownership	5 points	3

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company

BIDDER NAME: \_\_\_\_\_

State Owned Company  
[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the bid, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF BIDDER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....